

## **General Rules that apply to CM 10 20 30 & CS 20 30:**

### **Be Respectful**

- Use appropriate and polite language. - Be active listeners. - Treat others and others' belongings the way that they want to be treated. - Follow all classroom expectations. - Follow expectations of school events (assemblies, extracurricular events, etc.).

### **Be Responsible**

- Arrive on time. - Meet deadlines. - Come prepared. - Understand and accept responsibility and consequences. - Be kind. - Take ownership of your actions. - Take care of your belongings. - Ask for help when needed. - Use technology appropriately.

### **Be Safe**

- Report any problems. - Ask for help when needed. - Keep your hands to yourself. - Clean up after yourself. - Adhere to the social media policy. - Understand and follow all safety protocols.

## **Computer Use:**

There is a school policy ([to view school policy click here](#)) and a division policy ([to view division policy click here](#)) for computer use while you are at school. Follow those rules.

**Use school computers for School Use ONLY!**

## **Come to class on time:**

If you arrive late you must formally inform me by email. ([wilf.lendurm@cornerstonesd.ca](mailto:wilf.lendurm@cornerstonesd.ca)) State the time you arrived and the reason you were late.

- There are times when a student or group of students will be late for School related reasons. Examples are but not limited to:
  - o phys. ed. class let out late or not back in time
  - o finishing a class's exam
  - o band or choral back late from a performance
- For students who are late for reasons other than a school issues the following will occur:
  - Up to 4 lates – Talk to student
  - 5 to 6 lates – notification to parents
  - 7 lates – Probation for the class – Consequences discussed, removal from class can occur anytime when probation agreement is breached

### Un-notified Absences

- Consequences for unexcused absences will involve
  - o First to 3rd offense - Teacher issues a warning and time missed is to be made up on student's time.
  - o 3rd to 4th offense - Teacher informs administration and an in-school suspension for student may result. Parents are contacted.
  - o 5th offense on – Student is put on probation. Student can be removed at any time for violation of probation rules.

### **Come to class prepared**

### **Cellphone Policy:**

- No cell phones can be used within the classroom. At the entrance of the room is a storage and charging station. Place your phones there when you enter and pickup when you exit.
  - o 0 offence – I will take your phone and you can see me at the end of the day to pick up
  - o 1<sup>st</sup> offence - taken for the day/parent picks up or contacts administration
  - o 2<sup>nd</sup> offence - One day suspension
  - o Further offences - 2, 3, or 4 day suspensions may be used
- Absolutely no cell phones, iPods or MP3 players will be allowed in Examination rooms